

Minute of the Annual General Meeting of Swardeston Village Hall Trustees will be held at Swardeston Social Club, The Common, Swardeston, NR14 8DL at **18:45 on Wednesday 15th June 2022**

1. Welcome by the Chair

Welcome to the AGM of The Trustees of Swardeston Village Hall. My name is Sylvia Kavanagh and I am Chairman.

I would like to extend my thanks to the trustees who have served for the last year. For those of you who don't know, I will do a brief introduction.

Kirstie Pope	Treasurer
Peter Thomas	Manager
Lynn Hewitt	Acting Secretary/Nominated by PCC
Carol Thomas	Nominated by Social Club
Liz Brown	Nominated by Parish Council
Tarne Duffield	Nominated by Parish Council
Stuart Bartram	Nominated by Cricket Club

As ever the Trustees have worked particularly hard to continue improvements to the Village Hall, you will hear about this in our reports. Special thanks to Peter and Carol who have worked tirelessly to ensure the village hall runs like clockwork.

2. Present & Apologies for Absence

Present:

Sylvia Kavanagh, Kirstie Pope, Peter Thomas, Liz Brown, Carol Thomas, Stuart Bartram, Lynn Hewitt

Apologies:

Tarne Duffield

Public:

No public present

3. Approval of the Minutes of the Last AGM of 3rd April 2021

Minutes approved

4. Chairman's Report

The Trustees of the Village Hall complex have worked continuously to keep positive and progress during some difficult times over the past year. I am pleased to say we have worked very well as a team and managed to move forward on the upkeep of the buildings. We have kept the Village Halls profile at the heart of the village. Some great events like the pumpkin trail and the regular events from the Auctions and Little Ladybirds have helped with private lettings. The recent Picnic in the park event organised by Emily and Tarn was a great success, it was lovely to see the community come together for this celebration, good to see all the different organisations working together to make the day a great success, I think we should try to do something like this again in the future.

Congratulations to the Parish Council for the new play area, it certainly draws to the village and helps raise the profile of the Village Hall.

I am sad to report that the Bowls Club have decided to cease due to lack of members. They are in the process of clearing the building and further thoughts to its ongoing use is on the agenda for the upcoming Trustee's meetings.

The Village Hall has now launched its new website, this will help with bookings and lets people know what's going on in the village.

We are now in the final stages of a formal lease agreement with Swardeston Cricket club, this will raise our rental income and give the Cricket club more security for the future and enhance our chances of raising grant money for improvements which are ongoing.

I would like to take this opportunity to thank all the trustees for all their hard work over the past year.

5. Treasurers Report

Reporting on the calendar, January – December 2021

Total income £20,647

Made up of £3,816 lettings (6 months due to Covid), £258 fund raising, and £16,573 grants.

After expenses, surplus for year was £12,243. Bulk of expenses being insurance and electricity.

£2,151 was spent on maintenance and improvements and plans are in place to continue works on the toilets for both the village hall and the social club.

Balance at bank @ 31.12.2021 was £33,476 of which £21,835 is apportioned to the Village Hall/£11,641 to renovation group.

Lettings are good. Little Ladybirds are going from strength to strength and generates annual revenue of £2,000. There is a strong possibility from the Summer Little Ladybirds could run on 2 days which would be great. Congratulations to Emily, not only does she run the playgroup, buy has also become a key member in organising events in the Village. It's lovely to see the children playing on the common and it's great to see so many families participate in events. The Halloween Pumpkin Trail was a great success.

Auctions are being held monthly, sometimes twice a month. The revenue generated last year from auctions totalled £2,600 and the auction didn't start running again until early Summer. The expected income for 2022 is £4000.

All in all we are in a strong position moving forward. The Swardeston Life Facebook page, adopted by the Village Hall Trustees, remains popular and a good platform to promote our organisation, as is our new website. We need to get the Village Hall out there and get as many people using it as possible.

6. Election of Trustees – 3 elected, 6 nominated, 2 co-opted

Sylvia Kavanagh nominated Kirstie Pope as Trustee, Peter Thomas seconds this.

Peter Thomas nominated Sylvia Kavanagh as Trustee, Liz Brown seconds this.

Liz Brown nominates Peter Thomas as Trustee, Sylvia Kavanagh seconds this.

Sylvia Kavanagh confirms that those nominated were considered to be elected without contest.

7. Nominated Trustees

Sylvia Kavanagh proposes the following nominees are accepted and appointed by the Trustees of today's AGM.

Parish Council	Liz Brown
	Tarne Duffield
PCC	Lynn Hewitt
Social Club	Carol Thomas
Cricket Club	Stuart Bartram
Bowls Club	No nomination as Bowls has ceased

A show of hands approves.

8. Open Forum

None

9. Any Other Business

None